



Port Health & Environmental Services Committee

Date: TUESDAY, 13 MAY 2014

Time: 11.00 am

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

| | |
|-----------------------------------------|----------------------------|
| Deputy John Absalom | Brian Mooney |
| Deputy John Bennett (Chief Commoner) | Hugh Morris |
| Henry Colthurst | Barbara Newman |
| Karina Dostalova | Deputy John Owen-Ward |
| Deputy Billy Dove | Alderman Dr Andrew Parmley |
| Peter Dunphy | Ann Pembroke |
| Kevin Everett | Henrika Priest |
| Deputy Bill Fraser | Deputy Gerald Pulman |
| George Gillon | Deputy Richard Regan |
| Deputy Stanley Ginsburg | Delis Regis |
| Alderman John Garbutt | Jeremy Simons |
| Wendy Hyde | Deputy James Thomson |
| Vivienne Littlechild | Deputy John Tomlinson |
| Professor John Lumley | Deputy Michael Welbank |
| Andrew McMurtrie | Mark Wheatley |
| Wendy Mead | Philip Woodhouse |

Enquiries: David Arnold
tel. no.: 020 7332 1174
david.arnold@cityoflondon.gov.uk

Lunch will be served at the rising of the Committee.

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **APPOINTMENT OF COMMITTEE**
To receive the Order of the Court of Common Council, appointing the Committee and approving its Terms of Reference.

For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman for the ensuing year in accordance with Standing Order 29.

For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman for the ensuing year in accordance with Standing Order 30.

For Decision
6. **MINUTES**
To agree the public minutes and summary of the meeting held on 11 March 2014.

For Decision
(Pages 3 - 8)
7. **OUTSTANDING ACTIONS**
To note the list of outstanding actions.

For Information
(Pages 9 - 12)
8. **PUBLIC CONVENIENCES**
To receive a presentation from Karen Bunt (Director, TNS).
9. **APPOINTMENT OF REPRESENTATIVES AND SUB COMMITTEE**
Report of the Town Clerk.

For Decision
(Pages 13 - 16)
10. **CONSUMER RIGHTS BILL**
Report of the Remembrancer.

For Information
(Pages 17 - 20)

11. **EXTENDING BURIAL SPACE AT THE CITY OF LONDON CEMETERY (THE SHOOT)**
Report of the Director of Open Spaces.

For Decision
(Pages 21 - 42)
12. **2014 BUSINESS PLAN - OPEN SPACES DEPARTMENT**
Report of the Director of Open Spaces.

For Decision
(Pages 43 - 76)
13. **ADVERTISING ('A') BOARDS IN THE CITY OF LONDON**
Report of the Director of Built Environment.

For Information
(Pages 77 - 94)
14. **2014 BUSINESS PLAN - DEPARTMENT OF THE BUILT ENVIRONMENT**
Report of the Director of the Built Environment.

For Decision
(Pages 95 - 176)
15. **MARKETS & CONSUMER PROTECTION BUSINESS PLAN 2013-2016: PROGRESS REPORT (PERIOD 3)**
Report of the Director of Markets and Consumer Protection.

For Information
(Pages 177 - 202)
16. **2014 BUSINESS PLAN - DEPARTMENT OF MARKETS AND CONSUMER PROTECTION**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 203 - 242)
17. **STREET TRADING POLICY**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 243 - 286)
18. **MESSAGE & SPECIAL TREATMENT FEES 2014/15**
Report of the Director of Markets and Consumer Protection.

For Decision
(Pages 287 - 294)
19. **HEALTH AND SAFETY INTERVENTION PLAN 2014/15**
Report of the Director of Markets & Consumer Protection.

For Decision
(Pages 295 - 318)

20. **APPROVAL OF THE 2014-2015 FOOD SAFETY ENFORCEMENT PLANS FOR THE CITY AND THE LONDON PORT HEALTH AUTHORITY**
Report of the Director of Markets and Consumer Protection.
For Decision
(Pages 319 - 370)
21. **HOMELESSNESS STRATEGY 2014-2019**
Report of the Director of Community and Children's Services.
For Information
(Pages 371 - 418)
22. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
24. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

25. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 11th March 2014.
For Decision
(Pages 419 - 420)
26. **DEBT ARREARS - PORT HEALTH AND ENVIRONMENTAL SERVICES PERIOD ENDING 31 MARCH 2014**
Joint report of the Directors of the Built Environment, Markets and Consumer Protection, and Open Spaces.
For Information
(Pages 421 - 428)
27. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**